

**Who is eligible for a WCM-Q Box account?**

All current faculty, staff, and students at WCM-Q are eligible for a WCM-Q Box account.

**Are alumni eligible for a WCM-Q Box account?**

No. Alumni are ineligible for a WCM-Q Box account.

**Are retirees eligible for a WCM-Q Box account?**

No. Retirees are ineligible for a WCM-Q Box account.

**What is the process to sign in to a WCM-Q Box account? What password do I use?**

- Visit [wcmq.box.com](http://wcmq.box.com), WCM-Q's entry point for Box.
- Click Continue. The login page will appear.
- Enter your CWID and WCM-Q Password.

**What are some ways Box can be used?**

- Collaborate and share content from any desktop, laptop, phone or tablet.
- View and access content on demand, whether you're on campus, at home or traveling abroad.
- Don't bog down email with attachments – share project files and assignments instantly with links.
- Store files online, then organize them into folders – just like on your computer.
- Use Box Sync to back up files automatically to your WCM-Q Box account.
- Share a whole folder of files by creating a new folder, uploading files and inviting others to join.
- Receive real-time updates when someone views, edits, or comments on something you've shared.
- See the latest versions of recently updated files while you're on the go.

**Are there any restrictions on how a WCM-Q Box account can be used, for example for business or personal use?**

Box is provided at WCM-Q for academic and business use only.

**How is support provided?**

The ITS Help Desk provides Box support. Contact us on (+974) 4492 8711 or visit us in room A112.

**What training is available?**

- Box University has a number of online courses, including:
  - Box Basics 1;
  - Box Education New User Course Series;
  - and Box User Essentialsavailable at <https://training.box.com/> (Click on "Login with Box" and enter your WCM-Q credentials).
- There is an introductory video available on YouTube:  
<https://www.youtube.com/watch?v=kIPxYJWu87A>.
- For more YouTube Box videos, visit <https://www.youtube.com/user/Box>

- In addition, LyndaCampus provides Box training – click <http://lynda.qatar-weill.cornell.edu/>.

**Can I access Box from my mobile device?**

Yes. Visit <https://www.Box.com/Box-for-devices/> and download the App for your device.